



23<sup>rd</sup> July 2021

Dear Parents and Carers

### **New School Year 2021/22**

Thanks for all your continued support for the school over the last academic year. I know it has been a challenging year due to lockdown and periods of self-isolation. The school breaks up today and I hope that everyone has a well-earned rest over the summer and is able to come back refreshed for the new academic year ahead.

### **Lateral Flow Tests in School**

The Department for Education has requested that all schools conduct two lateral flow tests onsite for all students (with consent) prior to the start of the academic year. If your child is starting Emmanuel in September or you previously did not give consent a new link will be sent to you in the next couple of weeks via ParentMail. Year 12 students can give their own consent on the day of the first lateral flow test. Due to the school site being hired for YMCA summer camps and our own Summer School running in another part of the building, we have decided to run our lateral flow tests in a marquee which will be based in the school carpark. Testing will start from Thursday 26<sup>th</sup> August to ensure that students can return to school as soon as possible in the new school year. Appointment times will be sent out nearer to the date.

We have currently been advised by the Department for Education that students and staff (with consent) will still be expected to conduct lateral flow tests twice a week at home throughout September. New kits will be issued to students after they have completed the two lateral flow tests on site.

### **September Staggered Start**

In September we are going to stagger the return of all students to ensure for testing and also to provide an opportunity for our Year 7 students to complete transition activities they missed in July due to Covid. The table below shows the return date for the different year groups in school:

<b>Year Group</b>	<b>Return Date</b>
7	Thursday 2 <sup>nd</sup> September
8	Monday 6 <sup>th</sup> September
9	Tuesday 7 <sup>th</sup> September
10	Tuesday 7 <sup>th</sup> September
11	Thursday 2 <sup>nd</sup> September
Post 16 (Years 12 &13)	Monday 6 <sup>th</sup> September

Students will enter via the main front gates and will enter the school through the Cloister. Staff will be on duty to guide students to their correct year group line up area.

Year 7 students will receive an additional letter outlining what the first two days of school (Thursday 2<sup>nd</sup> and Friday 3<sup>rd</sup> September) will look like. Year 11 have an academic interview during their first two days back and will be back in lessons from Thursday morning.



## What school will be like from 2<sup>nd</sup> September:

- Students will be returning to their normal timetable and will move around the school to lessons.
- Students will have access to the specialised rooms all over the school.
- Students will need to be in full school uniform. Please see the previous letter about acceptable uniform or review the guidance on the school website.
- Each year group will line up in their outside year area at the start of each day.
- There is no requirement for students or staff to wear face masks. This may change if we have an outbreak in school or if the Department for Education update their guidance. Staff and students can still choose to wear masks.
- Students will change for PE so will need to wear their normal school uniform on PE days and bring their PE kit to get changed into.
- Enrichment programme will restart at lunch and after school – details in September.
- Homework will continue to be set on Teams. New students will have Teams Induction lessons in September.
- Breakfast club is going to be launched in the second week in September – details to follow.

## Access Cards and Lunch

Please ensure that students bring their Access Card into school. Lunch accounts need to be topped up via ParentMail. New students will be sent details about this prior to the start of term.

## Lunch Time

The numbers of students on site has grown significantly since the start of Covid. With this in mind we will be introducing a split lunch. This will mean that only half of the school will be out for lunch at any time, reducing the congestion in the canteen and ensuring that there is sufficient space either in the canteen or cloister for students to sit down and eat their lunch. Years 7, 8 & 9 will be on early lunch and Years 10 & 11 on late lunch. Post 16 will go to lunch depending on their timetable for the day. Sandwiches will be served from the food pod in the cloister; whereas hot food including the hot meal of the day will be served in the canteen. There will be three till points in the canteen to reduce congestion and ensure that all students and staff get served promptly. Break time will continue to be the same time for all year groups.

## School Timetable

To accommodate a split lunch on our timetable we have had to make some slight adjustments to the school day. The timetable below shows the times of lessons, break and lunch for Mondays, Tuesdays, Wednesdays and Fridays.

Monday, Tuesday, Wednesday & Friday							
Tutor	1	2	Break (all)	3	4a KS3 Lunch	4b KS4 Lunch	5
8:30 – 9:00	9:00 – 10:00	10:00 – 11:00	11:00 – 11:15	11:15 – 12:15	12:15 – 13:15	13:15 – 14:10	14:10 – 15:10

The timetable below shows the times of lessons, break and lunch for Thursday:

Thursday							
1	2	Break (all)	3	4a KS3 Lunch	4b KS4 Lunch	5	Yr 7 Enrichment
8:30 – 9:25	9:25 – 10:20	10:20 – 10:35	10:35 – 11:30	11:30 – 12:20	12:20 – 13:10	13:10 – 14:00	14:00 – 15:00

**Students need to arrive at school by 8:25am.** The gates will close at 8:25am and anyone who arrives after this time will be classed as late. Students need to be in their tutor line by 8:30am where they will be greeted by their Year Leader and Tutor.

## Covid Cases and Isolation

Please can I remind you all that students must stay at home and book a Covid test if they show any symptoms of Covid 19 (high temperature above 37.8 °C, continuous dry cough or a loss of the sense of taste and/or smell). If anyone in your child's household has symptoms, your child also needs to remain at home until that family member's negative test result is received or after the 10 days of self-isolation has been completed in the event of a positive test. If your child tests positive please ensure that you contact the school immediately (including over the weekend or during school holiday) please email our Academy Manager on [tbartley@emmanuel.nottingham.sch.uk](mailto:tbartley@emmanuel.nottingham.sch.uk) including the following details:

- Child's name and tutor group
- Date of first symptoms
- Date of test
- Date of positive test result
- Screen shot of the NHS test result

Thank you once again for your continued support as we strive to ensure your child's education is without compromise and they remain safe.

Yours faithfully



Mrs S. Stapleton  
Principal

